

## Request for Proposal (RFP) – Newspaper Houses for Roundtable Event Coverage

An Organization for Socio-Economic Development (AOSED), in collaboration with CARE Bangladesh, is organizing a **Sub-National Roundtable on Pro-Poor, Gender-Responsive, and Human Rights-Based Climate and Disaster Risk Financing and Insurance (CDRFI) Mechanisms in the coastal region of Bangladesh.**

To ensure **widespread dissemination** of key discussions and recommendations, we are inviting proposals from **leading national newspapers** for event coverage and media publication.

The roundtable aims to gather expert insights on CDRFI mechanisms, finalize a policy brief, and increase public awareness through print and digital media.

### Event Details

**Date:** 25 April 2026

**Location:** Khulna City

### Scope of Work:

The selected newspaper house will be responsible for:

- Ensuring comprehensive media coverage of the roundtable event.
- Publishing a detailed event report (print and online) within one day of the event.
- Ensuring wider dissemination of the report through additional national newspapers.
- Producing a short audio-visual documentary of the event within 7 days.
- Publishing a full-page supplement highlighting key discussions, outcomes, and policy recommendations.
- Engaging relevant stakeholders and documenting key insights to support policy dialogue and public awareness.

### Proposal Submission:

Interested newspaper houses are requested to submit their **Technical and Financial Proposals** by **31 March 2026.**

### Submission Address:

**Nurul Imam Khan**

Chairman, Procurement Committee

An Organization for Socio-Economic Development (AOSED)

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## Proposal Requirements

### 1. Technical Proposal (Maximum 4 pages):

- Cover page
- Methodology
- Timeline
- Plan for event coverage and reporting

### 2. Financial Proposal:

- Detailed cost breakdown including VAT and TAX

### 3. Company Profile & Experience:

- Past work samples
- TIN and BIN certificates
- Tax acknowledgment certificates

Full Terms of Reference (ToR): <https://shorturl.at/v2llz>